

FRANCISCO A. NUÑEZ JR.

Camella Homes-Seville
Lot 14 Block 6 Yakal St.,
Bo. Habay 2, Bacoor 4102
Cavite, Philippines

Tel. No.: 63 (046) 571-3521 (Philippines)
Mobile No.:+84776182659 (Vietnam)
Email: fanunezjr@yahoo.com



PERSONAL DATA

DATE OF BIRTH **February 21, 1964**

NATIONALITY **Filipino**

CIVIL STATUS **Married**

To be able to work and do my best job, one that is suited to my skills, talent and experience, and to be of service in my full ability for the benefit of my employer. To find a job in an environment where hard work will be rewarded.

Summary of Qualification:

With almost 30 years of experience in Project and Construction Management work and handled the positions of Project Engineer, Construction Manager, Project Manager and Project Director and Director of Project and Construction Management Group.

Work with International Consultants, International Contractors, Developers and known and reputable Project and Construction Management Companies in the Philippines. Handled and successfully managed the implementation of major projects such as high-end residential villas and high-end residential buildings, office buildings, luxury hotel and industrial developments including road construction.

With the above gained experiences and past performances, I have acquired an extensive knowledge in project implementation, project planning, project management, cost management, project control, project completion, project handover and project closing..

I can work effectively in head office environment or site based environment. I have a proven track record of team leadership and goal achievements.

WORK EXPERIENCE

2011 to Present

BITEXCO GROUP
Vietnam

DIRECTOR

- Directs and manages the project's scope, budget, and schedule to ensure the project meets the organization's needs.
- Assesses the team's skills and train where necessary. In charge of recruitment and making recommendation for approval on employee compensation.
- Directs and manages the Project Management Unit of every project of the company.
- Leads, coordinates, and facilitates the Project Team, assigning projects, providing direction, managing a team, evaluating performance, and helping to drive overall direction and strategy for the division.

PROJECT:

THE MANOR ECO PLUS
LAO CAI, VIETNAM

240 LUXURY VILLAS & COMMERCIAL BUILDING



**THE MANOR CENTRAL PARK
HANOI. VIETNAM**
TOWNSHIP DEVELOPMENT OF 89 HECTARES
17 HIGH-RISE BUILDINGS
992 LOW-RISE RESIDENTIAL UNITS
CENTRAL COMMERCIAL AREAS
PUBLIC AMENITIES& SCHOOLS
CENTRAL PARKS



15 September 2009 to 2011

**BITEXCO GROUP
Ho Chi Minh City, Vietnam**

PROJECT DIRECTOR

- Coordinated the efforts of various workers in order to ensure that required tasks can be accomplished
- Developed a timeline for the completion of certain milestones for a given project
- Created a budget for the completion of a particular job, and monitored the amount of money spent in order to ensure the project does not exceed this amount
- Recommended changes to an ongoing project when it appears it is not proceeding on schedule or is producing unsatisfactory results
- Developed an alternate course of action for completing a job should the initial plan fail
- Made presentations to investors, business partners and company executives concerning different phases of a project

- Reviewed proposals and approves or denies them
- Contracted with outside agencies for support on an “as-needed” basis

PROJECT:

**THE MANOR PHASE 2
HO CHI MINH, VIETNAM
30-STOREY RESIDENTIAL CONDOMINIUM**



**BITEXCO FINANCIAL TOWER
HO CHI MINH, VIETNAM
68-STOREY COMMERCIAL AND OFFICE BUILDING**



JW Marriott Hotel Hanoi
Hanoi, Vietnam
450 ROOMS HIGH-END LUXURY HOTEL



04 August 2008 to 30 June 2009

**COTEBA
Hanoi, Vietnam**

CONSTRUCTION MANGER

- Coordinated with the design consultant and the owner/developers with regards to the project requirements.
- Organized the checking/review of designs, drawings, specifications and project budget.
- Organized the conduct of tendering and prepared tender evaluation and recommendation of the successful bidder.
- Prepared weekly and monthly project updates report.
- Provided the overall direction of the project to ensure that the project is carried out efficiently and expeditiously in a manner acceptable and approved by the client.
- Conducted coordination meetings with the contractor, consultant and other project entities to update and organize the progress of project activities.
- Organized and supervised the turnover/handover of the completed works/projects.

PROJECT:

**CROWNE PLAZA HOTEL COMPLEX
TULIEN, MY DINH, HANOI, VIETNAM
29-STOREY FIVE (5) STAR HOTEL
18-STOREY SERVICE APARTMENT
20-STOREY OFFICE BUILDING**



**MIPEC PROJECT
HANOI, VIETNAM
30-STOREY OFFICE BUILDING
30-STOREY RESIDENTIAL APARTMENT**



AUGUST 2005 – JUNE 2008

**BITEXCOLAND
Hanoi, Vietnam**

CONSTRUCTION PROJECT MANAGER

- Coordinated and managed the design consultants as regard to the project requirements.
- Organized the checking/review to ensure completeness of designs, drawings, specifications and budget.
- Organized the conduct of Value Engineer Process.
- Organized the conduct of the bidding and prepare the bid evaluation and recommendation of successful bidder.
- Managed and supervised the overall construction activities and administration of field personnel to assure the timely delivery of the project.
- Prepared weekly and monthly project updates reports.
- Conducted coordination meetings with the contractor, consultant and other project entities to update and organize the progress of the project activities.
- Organized and supervised the turnover/handover of the completed works/projects.

PROJECTS:

THE MANOR HCMC
Nguyen Huu Canh St.
Ben Thanh District
HCMC
29-STORY MIXED-USE RESIDENTIAL BUILDING



THE MANOR HANOI
Me Tri, TuLiem, Hanoi
26-STORY MIXED-USE RESIDENTIAL BUILDING

And

THE MANOR VILLA
Me Tri, TuLiem, Hanoi
3 & 4 LEVELS LUXURIOUS RESIDENTIAL VILLAS



2004 – 2005

**ARABTEC CONSTRUCTION
Dubai, U.A.E**

PROJECT ENGINEER

- Prepared the daily and weekly activities of the project including the work force distribution.
- Supervised and monitored the daily and weekly progress of construction activities.
- Prepared the procurement and delivery schedule of the construction materials, equipment and manpower requirement of the project.
- Prepared the daily, weekly and monthly project report.
- Planned and implemented the safety, health and housekeeping at the site.
- Coordinated with the other trade contractor to ensure proper sequencing of activities.

PROJECT:

**JUMAEIRA BEACH RESIDENCES
DUBAI, U.A.E.**

50-STOUREYRESIDENTIAL CONDOMINIUM BUILDING



1990– 2004

**DESIGN COORDINATES, INC.
Gil Puyat Avenue, Makati City,
Philippines**

CONSTRUCTION PROJECT MANAGER

- Coordinated with the design consultant as regard to the project requirements.
- Organized the checking/review of designs, drawings, specifications and budget.
- Prepared tender evaluation and recommended successful bidder.
- Managed and supervised the progress of overall construction activities in terms of quality, quantity, safety and administration of field personnel to assure the timely delivery of the project.
- Prepared weekly and monthly project updates.
- Conducted coordination meetings with the contractor, consultant and project staff to ensure that the availability of project requirements is in place.
- Organized and supervised the turnover/handover of the completed works/project completion.

PROJECTS:

SERENDRA-MIXUSE CONDOMINIUM

Bonifacio Global City

Taguig, Metro Manila

NINETOWERWITH 9-STOREYHIGH,2-BASEMENTAND 2-LEVELCOMMERCIALAREA





UNITED LABORATORIES MAIN DISTRIBUTION CENTER
Mamplasan, Biñan, Laguna
3.2 HECTARES INDUSTRIAL BUILDING



JAZA VACATION HOUSES
Calatagan, Batangas

(This is a Private Property)

PHILAMLIFEMADRIGALBUILDING
Acacia Avenue, MadrigalBusinessPark
Alabang, MuntinlupaCity
11-STORYOFFICE BUILDINGWITHONEBASEMENTLEVEL



REHABILITATION OF ABS-CBN COMPLEX
Mother Ignacia St., Quezon City

REHABILITATION OF RADIO AND TELEVISION BROADCASTING COMPLEX WHILE IN OPERATION.



1999-2002

**DESIGN COORDINATES INC.
Makati City, Philippines**

CIVIL ENGINEERING DEPARTMENT HEAD

- Responsible for the formulation, implementation, review and improvement of objectives, policies, procedures and the preparation of the QC/QA programs and other Quality Management activities of respective departments in line with the company's Quality System.

1990-1995

**DESIGN COORDINATES INC.
Makati City, Philippines**

PROJECT ENGINEER

- Studied the project design and evaluate customer performance and standards to determine specification for the project.
- Reviewed contractor for bids and interviews and assigned to different task and elements concerning the project.
- Prepared status reports and constantly monitors contracts, budgets and schedules.

- Presented the procedures, rules and regulations to everyone involved in every phase of the engineering projects to ensure compliance with every stage.
- Ensured a clean safe and productive environment is maintained at all times.
- Maintained the integrity of the project as well as the reputation through competence with all local and national engineering regulation
- Prepared and distributed a timeline for the engineering project.

PROJECTS:

RENAISSANCE 1000

Ortigas Complex, Meralco Ave., Pasig City

33-STOREY RESIDENTIAL AND OFFICE

CONDOMINIUM WITH TWO BASEMENT LEVELS



RENAISSANCE 2000

Ortigas Complex, Meralco Ave., Pasig City

**33- STOREY RESIDENTIAL AND OFFICE CONDOMINIUM WITH TWO
(2) BASEMENT LEVELS**



GATEWAYBUSINESSPARK

General Trias, Cavite

134HECTAREINDUSTRIALPARKS



1988-1990

**UPLAND ACCESS PROJECT
PNCC-MandaluyongCity
Philippines**

CIVIL ENGINEER

- Conducted Site verification of proposed sub-projects to determine technical viability and recommends approval/disapproval;
- Reviewed sub-projects, technical documents/requirements such as: engineering plans and cost estimates, implementation plans and schedules, environmental and maintenance plans and other related documents submitted by the UA provinces; prepares some for approval;
- Conducted inspection of on-going sub-projects (in coordination with concerned regional and provincial staff and UAU consultant and USAID representatives) to check, progress and adherence to approved plans and specification and determine progress payment needed;
- Kept, maintained records of technical documents of individual sub-project and monitored timely submission of requirements by the provinces;
- Prepared monthly status of activities per province and sees to it that the provinces are following scheduled activities.

1988-1988

**ORIENT REALTY CORP.
Pasig City, Philippines**

GEODETTIC ENGINEER

- **Prepare, sign and seal lot plan and location plan for registration and other purposes it may serve to.**

1986- 1987

**OFFICE OF THE CITY ENGR.
Cavite City, Philippines**

BUILDING AND ROAD CONSTRUCTION INSPECTOR

- Reviewed plans for construction or alteration of building to determine approximate cost relative position of the building on the lot and distance from property line;
- Verified if the work performed is in accordance with the required building standard;
- Inspected the construction of roads, bridges, buildings, seawalls or a combination thereof;

- Inspected the said structures to determine need for improvement, repair and maintenance.

EDUCATION

1981-1986

**UNIVERSITY OF SANTO TOMAS,
(FORMER AQUINAS UNIVERSITY OF LEGASPI)**

**LegazpiCity,
Philippines**

B.S. Civil Engineering

SEMINARS

- STRATEGIC PLANNING SEMINAR
- ISO 9001: 2000 AWARENESS SEMINAR
- EMPOWERING DECISIONS TO CHANGE
- PERFORMANCE MANAGEMENT SYSTEM
- ALERTONBACTALKBUILDING MANAGEMENT SYSTEM
- ORIENTATION SEMINAR ON OCCUPATIONAL SAFETY AND HEALTH IN THE CONSTRUCTION
- EFFECTIVE BUSINESS WRITING
- INTERNAL QUALITY AUDIT
- THE 5S SEMINAR
- DOCUMENTING THE QUALITY SYSTEM
- ISO 9000 AWARENESS
- CONVEYANCE SYSTEMS IN HIGH RISE BUILDINGS
- CONSTRUCTION MANAGEMENT
- CONTINUING PROFESSIONAL EDUCATION PROGRAM

- IMPACT SELF-ENRICHMENT WORKSHOP
- PROJECT IMPACT RESEARCH AND EVALUATIVE STUDIES
- UAP YEAR-END EVALUATION SEMINAR/WORKSHOP
- ON-THE-JOB TRAINORS TRAINING COURSE FOR SITE SUPERVISORS AND FACILITATORS
- ON-SITE PEOPLES PARTICIPATORY APPROACH IN UPLAND ACCESS PROJECT

PROFESSIONAL LICENSES AND CERTIFICATES

- **CIVIL ENGINEER, 1987**
PRC NO. 51123
 - **GEODETIC ENGINEER, 1987**
PRC NO. 2095
 - **CERTIFIED CONSTRUCTION PROJECT MANGER, 2003**
CMDP Registration no.: GBM0155R
 - **PHILIPPINE INSTITUTE OF CIVIL ENGINEERS**
MEMBER
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Reference:

Upon Request